



Dear Parents,

In regards to our provider to child ratio, it is extremely important to Cerina's and Bryanna's schedules, that we know exactly when each child will be dropped off and picked up on a daily basis. We will be flexible and allow our schedules to fluctuate day to day, but we would like it to be the same every week.

Notes and reminders: We would like all children present no later than 9 a.m. (excluding appointments) in order to avoid interruptions during our preschool curriculum focus time (September-May) and to keep from missing out. We will be having all of our activities at our scheduled times and if your child misses it, it can't be made up. Each child is allotted a maximum of 10 hours of care per day. Bryanna works for 8 hours per day and Cerina leaves at 4 p.m. on M, W, & F. We would really appreciate your help working with us and keeping us informed.

Would you please fill out this form with full intent to abide by your promised schedule? If both parents live in the same home, only one signature is required. If parents live separate, both signatures are required.

We understand things come up so if changes need to be made or you need to be early or late, please call and talk to Cerina about it as soon as possible (preferably the day before the changes need to be made).

Thank you for your cooperation!



Contract for Daily Schedule

Child(ren)'s Name(s): _____

Monday: Drop off Time: _____ a.m. Pick up time: _____ p.m.

Tuesday: Drop off Time: _____ a.m. Pick up time: _____ p.m.

Wednesday: Drop off Time: _____ a.m. Pick up time: _____ p.m.

Thursday: Drop off Time: _____ a.m. Pick up time: _____ p.m.

Friday: Drop off Time: _____ a.m. Pick up time: _____ p.m.

Mother's (or guardian) Signature: _____ Date: _____

Father's (or guardian) Signature: _____ Date: _____

Daycare Approval Signature: _____ Date: _____